



PLANNING MEETING MINUTES

Friday, August 16, 2024

In-Person at Breckenridge CMC Campus w/Remote Option (WebEx)

9:00am-3:00pm

- I. **SFAC Call to Order**
 - A. Members Present: Travis Parkhurst, Chair (PCC), Ewan Magie, Vice-Chair (MCC), Ellie Camann, Recorder (RRCC), Erica Henningsen (ACC), Catlyn Keenan (FRCC), Kelly Zepp (CCD), Kelly O'Dell (CCA), Becky Sporrer (OC), Nathan Robinson (NJC), Todd Ward (CNCC), Paul Boone (TSC), Joe Miller (PPSC), Zach Sands (LCC)
 - B. Members Absent: None

- II. **Updates**
 - A. New SFAC Representative Zach Sands (LCC)
 - B. SFAC Budget – ask Mark Superka for history
 - C. Summer Board Meeting Updates (Catlyn)

- III. **Goal Setting for 2024-2025**
 - A. Academic Freedom Committee
 1. Possible meeting times: 2nd Fridays at 1:00 or 4th Tuesdays at 4:00
 2. Zach will join the committee
 3. This will likely take much of year to complete
 - B. Faculty Morale & Retention
 1. SFAC will make recommendations for changes to Campus Climate Survey
 2. Results of surveys will help us determine potential next steps
 - C. Update SFAC By-Laws
 - D. Work on BPs and SPs
 1. Angie will be invited to our September meeting to let us know what is slated for review this year
 2. SFAC will proactively choose those policies and procedures for which we want to give input
 - E. Class Cancellation Best Practices Recommendations
 - F. Colorado Online @
 1. OFIAC will be more heavily involved than SFAC
 2. SFAC will interface with OFIAC and Tammy Vercauteren occasionally, as needed
 - G. Shared Governance – SFAC reps will continue to work with others at their schools on getting structures established and in place



- IV. Recommendations for Campus Climate Survey Questions
- A. Discussion of draft questions shared by System HR
 - B. Ideally, it could be good for survey design to have some questions worded positively and some negatively
 - C. If not already included, recommend a question at the beginning that asks which employee category you belong to (Faculty, APT, Classified, Adjunct) so that response data may be disaggregated
 - D. “About the Institution” questions – suggest adding the same questions for various levels (e.g., President, Rest of the Senior Leadership, Division, Department)
 - E. Recommend re-wording closing question to something like “Provide any additional comments about your institution’s campus climate here.”
 - F. To better address workload/burnout concerns, recommend addition of question like: “I do not experience physical/behavioral/mental/emotional symptoms of stress related to my job”
 - G. SFAC will send any additional suggestions to Travis by end of day on Friday, 8/23
- V. ADJOURN (3:00pm)